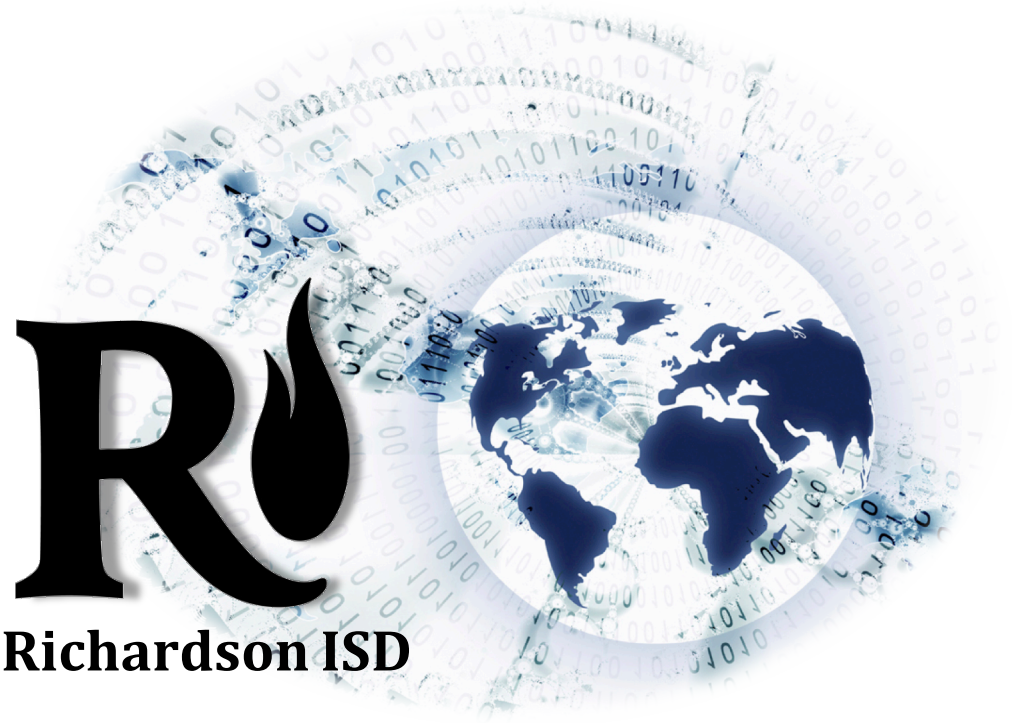

Richardson ISD

BYOD – Bring Your Own Device

BRING YOUR OWN DEVICE

It is a goal of the Board of Trustees of the Richardson Independent School District (RISD or the District) that students are prepared for their global futures. RISD provides technology resources to support the District's vision and goals for 21st Century Learners. One of the available resources is a Guest Wireless Network. Students in grades 6-12 and District employees will be allowed to bring their own devices with Wi-Fi capability to a campus or worksite for Instructional Purposes during the 2015-2016 school year.

All users of the RISDBYOD NETWORK shall comply with the Guidelines for Responsible Use of Technology Resources (the Responsible Use Guidelines -- RUG) and additional procedures set out herein.

Accessing RISD Guest Network from Your Wireless Device

RISD provides Internet access points at no charge in selected areas for guests with portable computers or devices capable of receiving wireless signals (Wireless Device). System users will be able to access the Internet from their wireless device when positioned within range of an access point. Guests are expected to use the wireless access in a legal and responsible manner. By using this wireless access network, the user acknowledges that he/she is subject to, and agrees to abide by all laws, and all state and federal rules and regulations applicable to Internet use as well as RISD policies and guidelines.

Terms and Conditions of Use

Guests who wish to access RISD's guest network will need a notebook/laptop computer or other device equipped with a wireless card that supports the RISD Wi-Fi standard. RISD assumes no responsibility for the safety of personal equipment.

Security Considerations

Wireless access is by nature an insecure medium. As with most guest wireless networks, any information being sent or received over RISD wireless network could potentially be intercepted by another wireless user. Cautious and informed wireless users should not transmit their credit card information, passwords and any other sensitive personal information while using a wireless "hot spot".

Users who access RISD's wireless network are forewarned that there can be no expectation of privacy when using the wireless network. Users assume all associated risks and agree to hold harmless RISD and its employees for any personal information (*e.g.,* credit card) that is compromised, or for any damage to the users' hardware or software due to electric surges, security issues, damage caused by viruses or hacking, or damages or loss sustained as a result of the user's connection to or access to RISD's systems. All wireless access users should maintain up-to-date virus protection on their personal laptop computers or wireless devices, as well as staying up-to-date with applicable Operating Systems security patches.

Disclaimer

RISD is providing wireless connectivity as a guest service and offers no guarantees that any use of the wireless connection is in any way secure, or that any privacy can be protected when using this wireless connection. Use of RISD's wireless connection is entirely at the risk of the user, and RISD is not responsible for any loss of any information that may arise from the use of the wireless connection, or for any loss, injury, or damages resulting from the use of the wireless connection.

Students and staff who do not accept the terms of service will not be able to access the RISDBYOD Network. The terms of service prompt listed above will post each time an outside user attempts to use this network and a user must agree to the terms as a condition of connection. Once on the RISDBYOD Network, all users will have filtered Internet access just as they would on a District owned device.

Access to the RISDBYOD Network is a privilege and administrators and faculty may review files and messages to maintain system integrity and ensure that users are acting responsibly.

Frequently Asked Questions

Students

I brought my device to school to use in the classroom, but my teacher said I couldn't use it in her classroom. Can I still use it?

Each classroom teacher has the final say on procedures for use of technology in the classroom. If a teacher asks you not to use your device during class, then you must follow those directions.

I have my laptop/mobile device with me in class. How do I get on the Internet now?

Most laptops or other personal technology devices (smart phones), will detect a wireless connection when the user is near one. Your device should prompt you to join an available network. When prompted, choose the RISDBYOD option. Once you choose this network, you will be prompted to accept the terms of service. Read this information carefully so that you know what should be expected. You also will be prompted to enter your login name and password (same as you use for RISD network access). *Please note: every year passwords are reset and users must login to a district-owned devices on network other than RISDBYOD to create a new and unique password prior to logging in to RISDBYOD.*

My device is not prompting me to choose a wireless network when I attempt to connect. Is there another way to connect?

An icon for a network typically appears in the settings menu of devices. Locate that icon and choose the RISDBYOD Network from the list or prompt your device to look for a wireless network. Always consult your device's user's manual for exact directions for accessing a wireless network.

My laptop/device will not connect to the network. Who can help me?

Students who cannot access the RISDBYOD Network or who may experience technical issues

with their device should consult the user's manual for the device. The user should not take up class time to review the manual. Since RISD does not support the devices, RISD personnel may not be available to troubleshoot individual access concerns.

I need to save my work in my RISD shared folder. Why can't I access this resource?
Connection through the RISDBYOD Network is not the same as the network you would normally access from a campus computer and you do not have access to your shared folder. To save your work, save the document to the hard drive on the device, to a secondary device (like a flash drive), or to cloud storage (like Google Drive).

Access to the District provided K: drive is not permissible on student's personal devices via the guest login. To access information saved to the K: drive, a student must access the secure network using district equipment. Other online or cloud storage methods are accessible via the internet connection on district equipment and personal equipment.

I need to print the spreadsheet I just created but there is no printer listed. How can I print my document?
Like the shared folders, printers are on the RISD network and will not be available when you login to the guest network. Some printing solutions include: saving the document to a flash drive and printing from home or another campus computer. Keep in mind that using campus printers in the classroom or other learning spaces is at the discretion of the teacher or other campus staff.

My device was stolen when I brought it to school. Who should I contact about this theft?
Bringing your own technology device to school can be useful; however, some risks are involved as well. It is always a good idea to record the device's serial number in case of theft. RISD is not responsible for the theft of a device, nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact a school resource officer (SRO) or an administrator to make him/her aware of the offense.

Why am I filtered on my own computer? Shouldn't I be able to see what I want to on my own tool?
Student filtering is required by federal law of all public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the tool you use to access it while in a public school. The network you are using while at school belongs to RISD and will be filtered regardless of the tool – personal or District – you use to access the network.

Am I still held accountable for the Responsible Use Guidelines (RUG) I signed at the beginning of the school year even though I am using my own personal computer?
Yes. The Responsible Use Guidelines for RISD remains in effect even when you are using your own laptop, smart phone, iPad, etc. Each time you attempt to access the network at school you will be prompted to accept the terms of service which include the RUG. Violating the terms of the RUG also likely would violate the Student Code of Conduct and would result in campus-based disciplinary action.

Why can't my little brother bring his laptop to school? He is in the 5th grade.
Currently, the Bring Your Own Device initiative is limited to students in grades 6-12 and to staff.

Am I able to connect my laptop to an open network port and gain access to the internet?
No. RISD is only providing access to personal devices through the wireless network.

Will there be a penalty to my grade if I do not have my own device?
No. The privilege of bringing a personal device is designed to assist students, but personal devices are never required and a student will not receive a higher or lower grade because he or she brings or does not bring a personal device. If student learning requires the use of technology, the District will provide the necessary equipment for any student who does not desire to use or have access to his/her own device.

Why are some websites unavailable when logging in with a personal device?
Student filtering is required by federal law for all public schools. CIPA requires all network access to be monitored and filtered, regardless of the tool you use to access it while in a public school. The network being used belongs to RISD and will be filtered. Please note: this filtering applies to Wi-Fi connections made with personal devices. Students accessing the Internet via a mobile phone and their own data plan are bypassing the filter. This action does not violate the guidelines because students are not "bypassing" the filter, but rather using a personal data plan at their own expense.

Staff

Do I, as the classroom teacher, have the discretion to regulate students' use of their personal technology devices during class?
Yes. It is the teacher's responsibility to determine what, if any, educational use of the devices is appropriate and to communicate expectations about classroom use of such devices during the teacher's class.

If students cannot access the network on their personal laptops or phones during class should I put in a help request or call the help desk?
No. Students who cannot access the RISDBYOD wireless network, or who may have technical issues with their personal device, should take care of this issue out of the classroom by working with the user's manual that came with the device. Students are not using RISD devices and the District is not allocating resources at this time to troubleshoot individual issues. You may attempt to assist the student to address a minor issue, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly and students' personal use of the devices should not interfere with or detract from instruction. At the beginning of the school year, teachers may wish to allot a brief period during a class to allow students to practice accessing the guest network to work out any problems. *Please note: every year passwords are reset and users must login to a district-owned devices on network other than RISDBYOD to create a new and unique password prior to logging in to RISDBYOD.*

Students on my campus are accessing the Internet using their personal provider's data plan (AT&T, Sprint, Verizon etc.) on their smart phones or laptops, hence bypassing the filter. Does this activity violate the student RUG?
No. The student is not bypassing the filter on the RISD network, but instead using a provider's data plan. CIPA requires all access to RISD's network to be monitored and filtered, regardless of the tool used to access it while in a public school. The network being used belongs to the District and will be filtered.

May I use my own laptop and smart phone at work and connect through the guest network?
Yes. Campus staff also may access the RISDBYOD wireless network. Please note, however, that you will not be able to print from campus printers when connected with your own devices. To access the guest network, choose RISDBYOD Network from the list when prompted as you attempt to connect. Once you choose this network, you will be prompted to accept the terms of service. You also will be prompted to enter your login name and password (same as you use for RISD network access).

One of my students was using his device to bully another student on campus. To whom should I report this conduct?
You should intervene to stop the inappropriate activity just as you would with any other disciplinary infraction. In addition, any disciplinary infractions that occur from using technology tools should be referred to a campus administrator. The action you described likely would violate the Student Code of conduct.

Will students have access to any common software packages via the RISDBYOD wireless network access?
Students will have access to software on their device. They will not have access to other software due to license limitations.

Who should I contact if a student's device is damaged or stolen?
Any theft issues should be handled as you normally would on your campus. RISD is not responsible for any damage or theft of student owned technology tools. It would be good to remind students to keep a record of the device's serial number just in case a theft occurs.

Parents

My student is bringing his device to school for instructional purposes. Will he have access to information and resources he normally does with District equipment?
Your student will have access to any of the web-based software campuses currently use (databases, library search tools, etc.). Students will have access to only the software on their device which means they may not have access to all the same software the District provides on District equipment. License limitations prevent providing all of the software to students via personal devices. Software also may run differently on different devices for varying reasons. Consult the owner's manual to identify software limitations. (e.g., iPads cannot run software requiring Flash Player)

As a parent, am I required to add additional software (virus protection, filter, hacking device, etc.) to my child's technology tool?
No. RISD does not currently require any additional software for school use. Virus protection is always advised, but not required to participate in the Bring Your Own Device initiative.

I have read the terms of service and I do not wish to allow my student to access the Internet using their own laptop. I am willing to allow my student to use their device to create documents or other products, but not for Internet access. Is this limitation possible within the Bring Your Own Device initiative?
Yes. Your student may choose not to accept the terms of use; however, the rules outlined in the RUG still apply for technology use of any kind (Internet or other) at school. It is not the responsibility of campus staff to ensure students have not accessed the Web on their own technology devices provided all other system access requirements are satisfied. Damage or theft to the device remains the responsibility of the owner.

What is my recourse if my student's laptop is stolen or damaged at school?
RISD is not responsible for any damage or theft of student owned equipment brought to school. Installing tracking software like Absolute Software can help locate the equipment if it is stolen, and keeping track of the device's serial number, model and type will be helpful, as well. Theft or vandalism of any kind should be reported immediately to the School Resource Officer (SRO) or campus administrator so he/she can take the appropriate steps.

What are the campus/classroom rules for using student owned devices including phones?
Teachers make the final decision for any instructional tools used in the classroom, including student owned technology equipment. Individual teachers are responsible for determining the extent to which use of technology equipment is appropriate in the classroom and for communicating their expectations to parents and students. Please refer to the student handbook for further details. While access is available for students to use personal devices, it is not guaranteed. Students may use their device in class only with teacher approval. Individual campus guidelines will dictate additional times and places devices may be accessed and used. Please refer to the student handbook and campus guidelines for further details.

Where can I see the Responsible Use Guidelines for Technology?
The Responsible Use Guidelines can be found on the District's website at http://www.risd.org and the Parent and Student Guidelines and Student Code of Conduct.

Parent/Legal Guardian Acknowledgment and Authorization

Parents who desire for their student to participate in the BYOD initiative will do so by signing and returning the Acknowledgment within the Parent and Student Guidelines and Student Code of Conduct.